TERREBONNE PORT COMMISSION

**MINUTES**

**March 15, 2016**

**8026 Main Street, Houma, LA**

Houma, Louisiana 70363

# **Edward Rome, President Presiding**

Present: Andrew Blanchard, Steve Crispino, Dan Davis, , Charles Giglio, Edward Rome, and Chris Erny

**Absent: Greg Landry**

Staff: David Rabalais – Executive Director, Natalie Lapeyrouse – Finance Manager,

**Legal: Danna Schwab**

**Consultants: Nick Matherne – CB&I, Clark Capone and Stevie Smith – AllSouth, ONeal Malbrough – GIS Coastal**

###### Media: None

###### Guests: None

1. **WELCOME AND INVOCATION** 
   1. **President Edward Rome called the meeting to order. David Rabalais led with the invocation and the Pledge of Allegiance. Natalie Lapeyrouse called role. A quorum was present.**
2. **PUBLIC WISHING TO ADDRESS THE COMMISSION**
   1. **None**
3. **APPROVAL OF MINUTES**
   1. **A motion by Steve Crispino and seconded by Andrew Blanchard approved the minutes of the February 16, 2016 regular meeting. No opposition. Motion passed.**
   2. **A motion by Andrew Blanchard and seconded by Charles Giglio approved the absence of Chris Erny at the February 16, 2016 meeting. No opposition. Motion passed.**
4. **FINANCIAL REPORT**
   1. **Reconciliation of finances was reviewed and approved for the month of February 2016 on a motion by Charles Giglio and seconded by Chris Erny. No opposition. Motion passed.**
   2. **A motion by Andrew Blanchard and seconded by Chris Erny approved the cost to obtain the permit for dredging and bulk heading at the Port in the amount of $5,000. No opposition. Motion passed.**
   3. **A motion by Chris Erny and seconded by Steve Crispino approved the renewal of the Builder’s Risk Policy in the amount of $23,897.65.**
5. **EXECUTIVE DIRECTOR’S REPORT** 
   1. **Government Multi-Use Complex**
      1. **Port Office Space (DDG) – David Rabalais reported that the pre bid meeting is on March 22, 2016 at 2:00 pm at the site.**
      2. **CBP Expansion(DDG) – No change since last report.**
      3. **ICE (GSE)- A resolution approving change order No.4 was tabled. It will be added to the agenda for April meeting.**

* + 1. **Bulkhead Extension (GIS) – Dustin Malbrough reported that the project is under design.**
  1. **Weatherford building – A motion by Charles Giglio and seconded by Steve Crispino approved a resolution adopting all final documents for the sale of the Weatherford building. No opposition. Motion passed.**
  2. **Other Port Projects:**
     1. **HNC Maintenance Dredging and Deepening Study – No changes**

**(1)Pilot Program –The Port is waiting on the permit**

* + 1. **Cargo Reporting – No change since last report.**
    2. **Short Cut Canal Dredging and Navigation Aids (All South) –**

**(1)A motion by Chris Erny and seconded by Charles Giglio approved a resolution approving change order No. 1. No opposition. Motion passed.**

* + 1. **Logan Slip/Eastern Expansion (CB&I) – No change since last report.**
    2. **ThomaSea Dry Dock - David Rabalais reported that both are now sinking. David Rabalais discussed the paint issue, and reported that the pump issue is still being negotiated.**
    3. **Terrebonne Port Munson Slip North West Expansion - No change since last report.**
    4. **Terrebonne Port Intracoastal Earhart Drive – No change since last report.**
    5. **Knight Well lease termination and new lease with Alliance- The port is negotiating with Thomasea regarding a possible buyout of the lease.**
    6. **Port Access Route – East Side (All South)- No change since last report.**
    7. **Discussion and Possible Action to authorize the Executive Director and Legal to negotiate and execute all documentation necessary for the Terrebonne Port Commission to enter into an agreement with CB&I for a General Engineering Services Agreement was tabled. The matter will be added to the April meeting agenda.**
    8. **A motion by Steve Crispino and seconded by Chris Erny called for an Executive Session relating to Character, Competence, and Qualifications of the Port Staff. Andrew Blanchard, Steve Crispino, Dan Davis, Chris Erny, Charles Giglio, and Edward Rome were present. A motion by Andrew Blanchard and seconded by Chris Erny called the meeting back into regular session. No opposition. Motion passed.**

1. **COMMITTEE REPORTS – None**
2. **STAFF REPORT** 
   1. **Maintenance Superintendent Position- The port is still searching for a Maintenance Superintendent.**

**IX. ADJOURNMENT**

**There being no further business to come before the commission, a motion made for**

**adjournment by Chris Erny and seconded by Charles Giglio. No opposition. Motion**

**passed.**